

Braidwood Community Arts Centre - 45 Wallace Street

For Workshops, Classes, Meetings and similar:

Terms and conditions

The hirer will be required to set up and remove their items, tools and equipment etc.

The hirer must ensure all lights, fans, heaters, hot water etc are turned off after use, and that doors are securely locked after they leave the premises.

Equipment belonging to the Arts Centre is available for use by hirers at no extra charge. This includes tables, chairs, tablecloths, limited cutlery and crockery etc, glasses; as well as use of kettle/urn/fridge/kitchen and toilet as required.

Insurance: BRAG's insurance arrangements do not cover Items belonging to hirers against theft or damage. Visitors and unpaid volunteers of the BRAG Centre are protected under BRAG's Public Liability Insurance. Hirers conducting classes or workshops for profit must have their own Public Liability Insurance, and show Arts Centre management the certificate of currency prior to hire date.

Promotion of Class/Workshop/Other public event: Invitations and promotional material are the responsibility of the hirer. BRAG will list the workshop/class/event on the BRAG website and Facebook page and include it in the members' e-newsletter.

Private events are very welcome to be held at the BRAG Centre, and these will not be advertised in any way by BRAG unless by request.

Cleaning: It is expected that the hirer will leave the premises clean and tidy, and advise of any problems in a timely manner.

Other Activities: Hirers are to consider that other activities may take place in the BRAG Centre during their hire period, in another area of the Centre. BRAG Centre Management will advise if the Centre will have other users during the hire period.

Sub – Leasing: Sub-leasing will only be agreed to on a case-by-case basis. If agreed to, a sub-leasing disclaimer sign will be displayed by the Braidwood Community Arts Centre and a fee may be charged.

Exhibition, Workshop/Other Events Hire and Fees: Normal options are outlined on our Hire Fees and Information page. Other options may be negotiated with the BRAG Centre Management.